



Entrusted With History's Future

NSCDA-SC Colonial Council

Board Manual

2022-2023

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Museum and Headquarters Contact Information

The Powder Magazine

Katherine Pemberton, Director

katherine@powdermag.org

79 Cumberland Street

Charleston, SC 29401

(843) 722-9350

Museum Hours:

Monday to Saturday, 10:00-4:00

Sunday: 1:00-4:00

NSCDA-SC Headquarters

Abby Davis, Office Manager

scdames81@gmail.com

81 Cumberland Street

Charleston, SC 29401





(843) 722-3767

Office Hours:

Monday to Friday, 9:00-3:00

Social Media and Website Links

Representatives, please encourage your membership, friends, and family to follow us. Why? The more “followers” “likes” “shares” “retweets” completed will help drive traffic to our sites and promote us in searches. This can, in turn, help drive visitors and support of events. It is a simple task that can go a long way in supporting our efforts.

	DIRECT LINK	ACTIONS TO TAKE
	www.facebook.com/PowderMagazineSC	FACEBOOK Follow and share to help promote awareness and happenings.
	twitter.com/powdermag?lang=en	TWITTER If you use Twitter, follow and “retweet” postings by The Powder Magazine.
	www.instagram.com/powder_magazine	INSTAGRAM Follow and share to help promote awareness and happenings.
	www.powdermagazine.org	The Powder Magazine Website Bookmark and check out Events and Education to see what is happening.

The Powder Magazine Dispatch

Subscribe to The Powder Magazine Dispatch, our monthly e-newsletter, here: bit.ly/TPMDispatch

NSCDA-SC

Access the NSCDA-SC’s member-only website, with member password SC1893, here: nscda-sc.org

NSCDA Historical Activities

Access National’s historical activities page here: nscda.org/historical-activities

SC Sestercentennial

Learn more about SC’s 250th celebration here: southcarolina250.com

Colonial Council Board Meetings 2022-2023

Tuesday, September 13, 2022

Luncheon, Orientation & Meeting
The Piedmont Club
Spartanburg, SC
11:30AM

Monday, December 5, 2022

Meeting, followed by Cocktail Event
The Powder Magazine
79 Cumberland St, Charleston, SC
4:00PM

Tuesday, February 14, 2023

Luncheon, Meeting & Budget Vote
Charleston Harbor Fish House, Harbor Room
32 Patriots Point Rd, Mount Pleasant, SC
11:30AM

Thursday, April 20, 2023

Meeting (to take place before Annual Meeting)
Georgetown, SC
9:00AM

Colonial Council Board Roster 2022-2023

Position	Board Member	Phone	Email	Mailing Address
Advisor	Alkis, Becky	864-621-2352	mrla3449@yahoo.com	211 Muirfield Dr Spartanburg, SC 29306
Advisor	Maybank, Kay	843-729-7069	kmaybank1@gmail.com	1 Bishop Gadsden Way, Unit C2 Charleston, SC 29412
Collections	Unger, Ellen	843-893-7508	cedarhall@outlook.com	5A Rutledge Blvd Charleston, SC 29401
Colonial Council Chair: State Initiatives & Historical Activities	Armato, Kathy	803-466-5885	kathy.armato@gmail.com	326 Edisto Ave Columbia, SC 29205
Colonial Council Chair: The Powder Magazine	Gay, Elizabeth	347-489-5856	elizgay@gmail.com	1307 Winchester Dr Charleston, SC 29407
Columbia Historical Activities Rep	Christopher, Elisabeth	803-447-2839	elisabethdchristopher@gmail.com	15 Dennis Ln Blythewood, SC 29016
Columbia Powder Magazine Rep & Museum Alliance Chair	Weston, Clara	803-238-9363	cweston@sc.rr.com	4970 Quail Ln Columbia, SC 29206
Columbia TC Chair	Bristow, Anne	803-360-5694	annejbristow@gmail.com	1301 Greenhill Rd Columbia, SC 29206
Columbia TC Vice Chair	Williams, Caroline	803-606-9442	cgw010591@yahoo.com	8 Cedarwood Ln Columbia, SC 29205
Development	Mundy, Mary	843-437-1961	marymundy@gmail.com	186 Sea Hammock Way Ponte Vedra Beach, FL 32082
Education	DuPré, Ann	843-729-8069	annwdupre@bellsouth.net	312 Pitt St Mt. Pleasant, SC 29464
Education: Colonial Charleston Teacher Institute (CCTI)	All, Rennie	843-345-7930	rennieall@att.net	531 Island Walk Way Mt Pleasant, SC 29464
Education: Colonial Charleston Teacher Institute (CCTI)	DuPré, Meri	843-343-6777	tommeri1128@knology.net	492 Lackland Ct Mt. Pleasant, SC 29464
Executive Director of Programming	Pemberton, Katherine	843-722-9350	katherine@powdermag.org	79 Cumberland St Charleston, SC 29401
Fourth Vice President	Asman, Agnes	803-787-6325	agnesal@sc.rr.com	1524 Lonsford Dr Columbia, SC 29206
Georgetown Historical Activities Rep	Hackett, Elaine	404-308-8352	hktabes@gmail.com	401 Rice Mill Rd Pawleys Island, SC 29585
Georgetown Powder Magazine Rep	Cole, Gayle	843-655-7435	gaylenichols@hotmail.com	251 Emerson Loop Pawleys Island, SC 29585
Georgetown TC Co-Chair	Kellett, Mary Wynne	843-283-1732	mwckellett@hotmail.com	15 Barlowe Ct Murrells Inlet, SC 29576

Georgetown TC Co-Chair	Phillips, Flo	843-385-2968	Missmanners1949@gmail.com	151 Angel Oak Dr Pawleys Island, SC 29585
Greenville Historical Activities Rep	Coleman, Malinda	864-630-2609	mmccoleman@aol.com	105 Highland Dr Greenville SC 29605
Greenville Powder Magazine Rep	Hodges, Erroll Ann	864-616-0683	eahodges@mgclaw.com	224 Byrd Blvd Greenville, SC 29605
Greenville TC Chair	Kelly, Jackie Highley	864-979-3011	porthigh@bellsouth.net	512 Pettigru St Greenville, SC 29601
Greenville TC Vice Chair	Baucom, Elizabeth	864-414-1231	ecb211@bellsouth.net	211 McDaniel Ave Greenville, SC 29601
Lowcountry Historical Activities Rep	Thompson, Laura	843-906-1043	laurajenkinsthompson@gmail.com	455 Rice Hope Dr Mt. Pleasant, SC 29464
Lowcountry Powder Magazine Rep	Dantzler, Mary Helen	843-343-2981	mhdantzler@comcast.net	296 Sugar House Retreat Mt Pleasant, SC 29464
Lowcountry TC Chair	Ball, Mitzi	843-224-1722	mball74@comcast.net	9 Sayle Rd Charleston, SC 29407
Lowcountry TC Vice Chair	Langley, Mac	843-670-6107	mac.langley@gmail.com	302 Bennett St Mt. Pleasant, SC 29464
Pee Dee Historical Activities Rep	Wilson, Perry	843-229-8995	phtwilson@gmail.com	304 N Springville Rd Darlington, SC 29540
Pee Dee Powder Magazine Rep	Stith, Barbara	843-601-3105	barbarastith@aol.com	410 Waters Ave Florence, SC 29501
Pee Dee TC Chair	Garber, Frankie	843-319-6840	frankiegarber@aol.com	516 South Edisto Dr Florence, SC 29501
Pee Dee TC Vice Chair	Lucas, Ashley	704-913-1944	aclucas721@gmail.com	1382 Lazar Pl Florence, SC 29501
President	Bridges, Angelyn	843-230-8892	atb@sc.rr.com	715 Brockington Ln Florence, SC 29501
Secretary	Cotter, Elizabeth	803-920-5221	ec7878858@aol.com	4710 Portobell Rd Columbia, SC 29206
Spartanburg Historical Activities Rep	Switzer, Betsy	864-680-6417	bswitzerj@aol.com	529 Sherwood Cir Spartanburg, SC 29302
Spartanburg Powder Magazine Rep	Berry, Louisa	864-706-8810	louisaeberry@yahoo.com	576 Otis Blvd Spartanburg, SC 29302
Spartanburg TC Chair	McLeod, Stone	803-917-5028	huntcason@gmail.com	627 Norwood St Spartanburg, SC 29302
Spartanburg TC Vice Chair	Edwards, Laura	864-357-1035	ledwards@gos1.com	905 Brentwood Dr Spartanburg, SC 29302
Treasurer	Hood, Jean	843-364-3855	jeanhooddame@gmail.com	15 Logan St Charleston, SC 29401

Historical Activities Representative Job Description 2022-2023

Historical Activities Representative responsibilities are outlined below. Please know that it is perfectly fine to recruit members to help you with any project, should you feel the need. The more the merrier! Thank you for serving on this important committee.

NSCDA-SC State and Local Initiatives

The **Colonial Council** exists to administer our Powder Magazine Museum and to facilitate, implement and promote educational programs throughout the state.

- ❖ Historical Activities Representatives are members of the Colonial Council and are expected to attend the four Council meetings (listed on page 4 of this manual). These meetings will also serve as our Historical Activities Committee meetings.
- ❖ You are the conduit between the Colonial Council and the membership with regard to historical activities programming and initiatives. At every Town Committee meeting please give a brief report on statewide initiatives such as:
 - Book Club reading list and/or events
 - The Sampler and Needle Work Survey
 - The Oral Histories Project
 - Smithsonian American Art Museum Painting Inventories
 - SC History Day (National History Day affiliate)
 - Re-enactments, historic festivals and events, e.g. Tartan Day South
 - Colonial Charleston Teacher Institute (CCTI)
 - Your TC's programs and initiatives regarding historical activities
 - Upcoming Zoom programs

The Powder Magazine Updates to the Colonial Council are a great resource for information. For even more timely information, checkout The Powder Magazine's Facebook page. Also, be sure to sign up for The Powder Magazine *Dispatch*. It's easy!

See page 3 of this manual for links to The Powder Magazine Dispatch, website, and social media pages.

- ❖ The Historical Activities Representative should work with the The Powder Magazine Representative to coordinate development efforts to encourage yearly donations (Partnerships), which support our historic building and educational programs. Please use your combined creativity to think of something motivating that is fun and easy. The financials reported to the Colonial Council in The Powder Magazine Update will illustrate the percentage of total donations each Town Committee has given.

South Carolina History Day More than 5,000 students in South Carolina participated annually in SC History Day, pre Covid. SC History Day boasts an impressive list of organizations which support the program. NSCDA-SC is among those supporters. The topic for 2022-2023 is “Frontiers in History: People, Places, and Ideas.”

There are two ways in which we SC Dames help. One is financial: NSCDA-SC offers two scholarships which cover the registration fees for two SC students to attend the National History Day (NHD) competition in College Park, MD.

The second way is by providing volunteers to judge at the regional competitions. There are five regional competitions held across our state which correspond roughly to our town committees.

- ❖ Historical Activities Representatives are expected to volunteer to judge and encourage others to, as well. Judging is generally a half-day commitment. Friends and husbands can also judge. There are no special requirements to judge.
- ❖ There are *two divisions*: Junior (6-8 grades) and Senior (9-12 grades)
- ❖ *Student projects* address a different theme each year and may be in the form of a paper, documentary, performance, exhibit, or website.
- ❖ *SCHD Coordinator* is:
Brandon Palmer
bpalmer@coastal.edu
Department of History
Edwards College of Humanities & Fine Arts, Coastal Carolina University

To learn more please search: [National History Day](#) and [South Carolina History Day](#). Both websites will be well worth your time to visit.

NSCDA Ongoing Historical Initiatives

Information about each of the national projects below can be found on the NSCDA website under Historical Activities (website link on page 3 of this manual). Please be sure to share information about these projects with new members.

The Oral Histories Project: Purpose is to collect and record memories of Dames and Dames events as well as other subjects of historical significance.

The Sampler and Needle Work Survey. The primary focus is to locate and record the existence of samplers made in America prior to 1914. Pieces made later should also be submitted. For more information, visit NSCDA's website here: nscda.org/historical-activities/samplers

Smithsonian American Art Museum Painting Inventories. Documentation of paintings and portraits done in America prior to 1915 will be included in the Smithsonian American Museum's extensive database. The database is easy to search and of great help to researchers and scholars. NSCDA has played a significant part in expanding the inventory. For more information, visit: npg.si.edu

Annual Reports

Please note that all Historical Activity Representatives will be asked to submit an Annual Report in February summarizing your Town Committee's Historical Activities. All reports should be emailed to Kathy Armato at kathy.armato@gmail.com. A reminder email will be sent out in January.

Your point of contact for support and information is:

Kathy Armato
Co-Chair, Colonial Council | Historical Activities
Mobile: 803-466-5885
Email: kathy.armato@gmail.com

Please call or write me anytime that you have questions or ideas to share. Thank you.

The Powder Magazine Representative Job Description 2022-2023

As **The Powder Magazine Representative** to your Town Committee, your responsibilities are as follows:

Be an enthusiastic supporter of The Powder Magazine. Be vocal - share what is happening, encourage visitors to the physical building as well as virtual events. Help us identify potential ways to partner with your area - perhaps by connecting field trips with us or identifying a donor opportunity. Possibly setting up customized virtual events for a group in your area. We see The Powder Magazine as the gateway to Colonial history across our great state. We need your help in spreading the news and happenings of this valued resource. We are always available to help brainstorm ideas to help identify opportunities with you.

Attend four Colonial Council meetings as provided on page 4 of this manual.

Attend and Report to your local Town Committee meetings: coordinate being on the agenda with your Town Committee Chair in order to share information you receive in the Colonial Council meetings as well as information provided to you via email updates, The Powder Magazine's website and social media pages. Topics you may cover include:

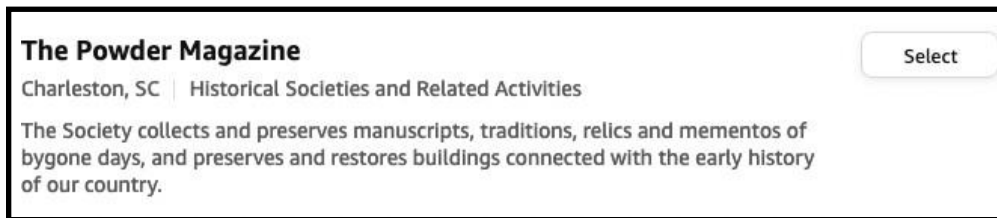
- ❖ K-12 participation at TPM, field trips, etc.
- ❖ Custom lectures, programs available to all at the Museum
- ❖ Exhibit changes or improvements
- ❖ Staffing changes
- ❖ Financial Updates
- ❖ Structural Reports
- ❖ Donation Reminder
- ❖ Social Media Reminder

In addition to your "following" The Powder Magazine on social media, please encourage your membership to do so and your friends and family. Refer to the Social Media and Website Links chart on page 3 of this manual.

Read The Powder Magazine Dispatch, which will come to you, via email, as a Representative. This e-newsletter will provide you with a useful summary of all activities and is very helpful to you in preparing your updates for Town Committee meetings. It typically distributes one a month from the NSCDA-SC email address. If you do not see the email in your inbox, please subscribe to it via this link:

bit.ly/TPMDispatch If you continue to experience an issue with its receipt, first check your “junk” filter for your email inbox and then contact the office for assistance via scdames81@gmail.com

Remind your members to participate in Amazon Smile. This is an effortless program that provides financial support to The Powder Magazine. Members simply visit this link: smile.amazon.com and enter The Powder Magazine to “search” and then select it as the charity to benefit. It takes less than two minutes to do and as members shop on Amazon a contribution is made based on the amount they spend shopping - it adds no cost to the shopper.



Work as a financial partner to The Powder Magazine. In this capacity you are asked to encourage your members to attend The Powder Magazine events and exhibits. Ask for donations from your members at the meetings which can be as simple as a “donation” basket at the entry door or providing directions to PayPal. And, corporate gifts/donations are an easy way to contribute as many companies encourage employees to apply to their employers for these gifts to causes they support.

Your point of contact for support and information is:

Elizabeth F. Gay
Co-Chair, Colonial Council | The Powder Magazine
Mobile: 347-489-5856
Email: elizgay@gmail.com

The Co-Chair of the NSCDA-SC Colonial Council for The Powder Magazine works with the NSCDA-SC Executive Director of Programming, Katherine Pemberton, acting under the direction of The Board of Managers of The South Carolina Society to maintain the structure of The Powder Magazine and oversee local programming and development.

Thank you for your time and service.

TOWN COMMITTEE UPDATE CHECKLIST

The checklist below may be helpful to you when you provide an update to your Town Committee meetings. Request 5 minutes on the Agenda from your Town Committee Chair in advance of your local meetings. If time is not available on the Agenda, the Historical Activities Representative and The Powder Magazine Representative may prepare a handout to distribute at a meeting.

- The Powder Magazine Dispatch:** The Historical Activities Representative and The Powder Magazine Representative should review the most recent edition for any highlights to report and it is acceptable to hand out photocopies of anything in it of particular interest. You may supplement the Dispatch information, as needed, with updates from Colonial Council meetings, email updates, TPM website and TPM social media pages.
- Events:** The Historical Activities Representatives will recap any upcoming statewide events or virtual programs to attend. The Powder Magazine Representatives will highlight any events and exhibit changes at the Museum and will remind the members that the Museum is a venue available to them for private functions suited to the space.

The Powder Magazine Representatives will also provide:

- Social Media Reminder:** Remind everyone to please follow, like and share as it helps drive more traffic to our sites. You may need to hand out the Social Media chart on p. 3 of this manual at the first meeting of the year to orient members to the digital addresses. Or, ask your Chair to include the chart in a member-wide email.
- Amazon Smile Reminder:** As members shop, this is at no-cost to them and an easy way to contribute. Especially at holiday shopping time. Support is greatly appreciated.
- Donation Basket at the meeting check in:** “Powder Bucks” appreciated! Checks should be made out to: NSCDA-SC or The Powder Magazine, please note in the MEMO “The Powder Magazine” or “Colonial Council” to direct the donation. All donations should be sent to NSCDA-SC.
- Corporate Philanthropy:** Often times employees may apply for matching gifts or donations from their employers for programs they support. A gentle reminder to members to keep this in mind is appreciated. Anyone may contact the Colonial Council/The Powder Magazine Co-Chair for assistance with completing applications.

Representative Partnership

The Historical Activities Representative and The Powder Magazine Representative may cover for each other if one cannot attend a Town Committee meeting. Coordinate the consolidated report in advance.